

## Application for crediting professional student internship based on professional activity/volunteering/internship\*

Dean of the Faculty of Business and International Relations

.....  
*student's full name*

.....  
*student's ID number and semester of studies*

I am a **I degree** student in the field of **Business and Security Analytics**, speciality:..... I am studying in **full-time/part-time\*** mode at the Faculty of Business and International Relations at Vistula University in Warsaw.

**I kindly request the crediting of the professional student internship based on the tasks performed during my professional activity/volunteering/internship\* relevant to my field of study.**

I declare that from ..... to ....., I performed tasks that cover the professional student internship program totaling ..... hours within:

**professional activity**;  **volunteering**;  **internship \***

aligned with the field of study at .....  
*(name of the Company/Institution, address, Identification Number, KRS, NIP)*

.....  
*(job position description)*

I performed the following tasks:

- .....
- .....
- .....
- .....
- .....
- .....
- .....
- .....
- .....
- .....

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- .....
- .....
- .....
- .....

.....  
*Student`s legible signature*

**\*Strike out incorrect**

**Attachment:**

Certificate/opinion regarding the course of employment, volunteering, or internship, or a document confirming the student's business activity.

**INFORMATION REGARDING THE ACHIEVED LEARNING OUTCOMES INCLUDED  
IN THE STUDENT PROFESSIONAL INTERNSHIP PROGRAM**

Professional internship objectives achieved during professional work (or within other activities):

.....  
.....  
.....  
.....  
.....  
.....

Key learning outcomes achieved by the student during professional work or other activities (particularly focusing on skills and social competencies):

- in terms of knowledge

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.....  
.....  
.....  
.....

- in terms of skills

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.....  
.....  
.....  
.....

- in terms of social competencies

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.....  
.....  
.....  
.....

.....  
*name and surname, student ID No*

.....  
*date and student's legible signature*

### **Decision of the Academic Supervisor of Professional Student Internships**

**I credit/Do not credit\*** Mr./Ms. .... student ID No: .....  
professional student internships based on **professional activity/volunteering/internship\*** aligned  
with the field of study, totaling:

Semester ... (..... hours) grade (scale 2,0 – 5,0): .....  
(number) (in words)

.....  
*Date and signature of the Academic Supervisor of Professional Student Internships*

COMMENTS:

.....  
.....

### **Attachments to the application for crediting the internship based on professional activity/internship/volunteering:**

1. Employment contract or internship/volunteering agreement - for a minimum period of 6 months (*duties corresponding to the internship program for the field of study, signed by an authorized person in the company*).
2. Certificate confirming the course of employment, including duties and tasks performed (aligned with the internship program for the field of study), signed by an authorized person in the company, **or** an employer's opinion regarding the course of employment.
3. Current (matching the application submission date) excerpt from the National Court Register (KRS) or Central Register and Information on Economic Activity (CEIDG) of the company/institution/business, confirming activity and containing: basic data, scope of economic activity, and persons authorized to represent.