

Daily Report of Professional Student Internships

Faculty of Business and International Relations

Vistula University

Student's full name:, Student ID No.....

Level: **I degree**, Mode: **full-time/part-time***, semester of studies:

Field of Study: **Business Analytics and Security**, Specialization:.....

Corresponding semester of study:

Duration of the internship: from to

Name and address of the Workplace, Identification Number, where the internship is conducted:.....

.....

.....

Name and surname of the Workplace Supervisor of Internships:

.....

Confirmation of internship commencement (date, stamp, and signature)	Confirmation of internship completion (date, stamp, and signature)
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Student fills out the daily report.

The Workplace Supervisor of Internships continuously confirms the completion of tasks performed by the student. The person representing the Workplace signs the completed journal on the last day of the internship.

Page 2 should be duplicated multiple times, as many times as needed by the student.

Decision of the Academic Supervisor of Professional Student Internships (**filled out by the university staff**)

I credit/I do not credit* the professional student internships with a scope of

Semester (durationhours.) grade (scale 2,0 – 5,0):
(number) (in words)

.....
Date and signature
Academic Supervisor of Professional Student Internships

COMMENTS:

.....

***Strike out incorrect**

..... (.....)
Student`s name and surname Student ID No

DATE	INTERNSHIP HOURS (FROM-TO)	TYPE OF ACTIVITIES (tasks performed, in accordance with the internship program)	SIGNATURE OF WORKPLACE SUPERVISOR

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(Filled out by the Student)

Achieved Internship Objectives (specified in the internship program):.....
.....
.....
.....
.....

Key Learning Outcomes Achieved by the Student During the Internship (particularly focusing on skills and social competencies)

- in terms of knowledge
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.....
.....
- in terms of skills
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.....
.....
- in terms of social competencies
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.....
.....

.....
(date and student's signature)

Documents regarding the completion of professional internship:

1. Agreement or arrangement for organizing professional student internships.
2. Daily report of professional student internships.
3. Referral for professional student internships.
4. Certificate of completion of professional student internships