

## Professional Student Internship Agreement in the field of Graphic Design

On the day ..... between:

**Vistula University**, located at Stokłosa 3, 02-787 Warsaw, registered in the Register of non-public higher education institutions and associations of non-public higher education institutions maintained by the Minister of Science and Higher Education under number 2, with Tax Identification Number (NIP): 526-00-09-816, National Official Business Register (REGON): 011021150, hereinafter referred to as **the University**, represented by the Rector, Prof. Wawrzyniec Konarski, PhD, on behalf of whom **Zuzanna Lewandowska, PhD** - Academic Supervisor of Professional Student Internships for the field **Graphic Design**, acts based on the authorization dated March 1, 2024 and

.....  
(Company/Organization Name, Headquarters)

.....  
(company data ex.: National Court Register, National Official Business Register, Tax Identification Number),

hereinafter referred to as **the Workplace**, represented by: (name and surname, position)

.....  
an agreement on the organization of professional student internship for the ..... semester has been concluded for Mr./Ms.....  
(Student ID No. ....), student in the **I degree/II degree\*** studies conducted in **full-time/part-time\*** mode in the field of **Graphic Design**, Faculty of Computer Science, Graphic Design and Architecture at the Vistula University. The internship will take place from ..... to .....

The concluded agreement is as follows:

### § 1

The Workplace undertakes to:

1. appointment of a Workplace Supervisor for the internship, who defines the scope of intern's duties;
2. familiarize the student with the work regulations, safety and hygiene at work rules, fire protection, and other regulations concerning the Workplace's activities relevant to the internship;
3. implement the interhsip program.

## § 2

1. The University undertakes to provide substantive and organizational supervision over the course of the internship and to issue a personalized referral for the professional student internship for the student, indicating the Workplace where the internship will be conducted, the start and end dates of the internship.
2. The University does not cover the costs associated with the implementation of internships incurred by the students and the Workplace.

## § 3

1. Internships cannot be conducted under conditions harmful to health.
2. A student undergoing an internship is obligated to insure against the consequences of accidents (NNW) at their own expense.
3. The Workplace is not obliged to pay remuneration for tasks performed by the student during the internship.

## § 4

For organizational matters related to coordinating the execution of the Agreement:

1. The Workplace appoints Ms./Mr.....  
e-mail: ....., phone. ....
2. The University appoints Mr. Dominik Daugielewicz - Career and Internship Department AFiB Vistula, email: d.daugielewicz@vistula.edu.pl, phone number: +48 22 4572 358.

## § 5

Any disputes arising from this Agreement shall be resolved: on the part of the University – the Academic Supervisor of Professional Student Internships, and on the part of the Workplace – the designated person responsible for professional internships.

## § 6

This Agreement may be terminated at any time by mutual agreement of the Parties.

## § 7

Any changes to this Agreement require a written form in the form of an annex.

## § 8

This Agreement has been made in two identical copies, one for each of the Parties.

.....  
The University

.....  
The Workplace

**\*strike out incorrect**