

## PROCES REKRUTACJI I SELEKCJI PRACOWNIKÓW AKADEMICKICH

### Ogłoszenie/Job Offer

Tytuł/ Title*	Assistant professor at the Faculty of Business and International Relations Profile: didactic or research and didactic, field: social sciences, discipline: economics and finance				
Opis oferty/ Offer Description*	<p><b>Vistula University is looking for a teaching or research and teaching employee to conduct classes and research*.</b></p> <ul style="list-style-type: none"> <li>conducting classes in Polish and English in the field of economics;</li> <li>supervision of diploma theses development;</li> <li>reviewing diploma theses and participating in committees conducting diploma examinations;</li> <li>publishing research results in high-ranked scientific journals and monographs;</li> <li>organization of the didactic process.</li> </ul> <p>*applies to research and didactic staff</p>				
Profile naukowców/ Researcher Profiles* (proszę wstawić "X" pod wybranym profilem)	Badacz pierwszego etapu (R1) / First Stage Researcher (R1)	Uznany badacz (R2) / Recognised Researcher (R2)	Główny naukowiec (R3)/ Established Researcher (R3)	Główny badacz (R4) / Leading Researcher (R4)	
	X	X			
Dziedzina nauki/ Research field*	Social sciences/ economics and finance				
Rodzaj umowy/ Job Status* (proszę wstawić "X" pod wybranym rodzajem umowy)	Full-time	Part-time	Negotiable	Other	Not Applicable
	X				
Typ umowy/ Type of Contract* (proszę wstawić "X" pod wybranym typem umowy)	Permanent	Temporary	To be defined	Other	Not Applicable
	X				
Liczba godzin pracy w roku akademickim/ Number of working hours in the academic year*	About 240h				

Termin składania wniosków/ Application Deadline* (np. 28-03-2019 10:00 PM)	10.07.2023 r. 00:00	
Strefa czasowa/ Timezone* (np. Warsaw GMT+01:00)	Warsaw (GMT+01:00)	
Przewidywana data rozpoczęcia pracy/ Envisaged Job Starting Date (np. 01-10-2019)	01.10.2023 r.	
Czy praca jest finansowana z unijnego ramowego programu badań? / Is the job funded through a EU Research Framework Programme?*	Not funded by the EU program.	
	Nd	
Jeżeli tak, proszę podać numer referencyjny/ Reference Number		
Jak aplikować/ How to Apply*	Email <a href="mailto:vistula.hr.cv@vistula.edu.pl">vistula.hr.cv@vistula.edu.pl</a>	Strona Internetowa/website <a href="http://vistula.edu.pl/en/university/career-at-the-university">vistula.edu.pl/en/university/career-at-the-university</a>

**Krok 2a – Informacje o zatrudnieniu / miejscu pracy**  
**(Proszę o wypełnienie w języku angielskim oraz polskim)**

Nazwa Organizacji/ Organisation*	Vistula University
Typ organizacji/ Organisation Type*	University
Wydział/ Department	Faculty of Business and International Relations
Kraj/ Country*	Polska
Ulica/ Street	Stokłosa 3
Miasto/ City	Warsaw
Kod pocztowy/ Postcode	02-787

Postal Code	
Strona internetowa/ Website	vistula.edu.pl/en
E-mail do osoby kontaktowej/ Contact Person Email	<a href="mailto:vistula.hr.cv@vistula.edu.pl">vistula.hr.cv@vistula.edu.pl</a>
Telefon/ Phone	+48 22 45 72 357
Telefon komórkowy/ Mobile phone	
Faks/ Fax	

### Krok 2b – Lokalizacja pracy

(Proszę o wypełnienie w języku angielskim oraz polskim)

Liczba dostępnych miejsc pracy/ Number of positions available	3
Nazwa Organizacji/ Organisation*	Vistula University
Kraj/ Country*	Poland
Ulica/ Street	Stokłosa 3
Miasto/ City	Warsaw
Kod pocztowy/ Postal Code	02-787

### Krok 3a – Wymagany poziom wykształcenia

(Proszę o wypełnienie w języku angielskim oraz polskim)

Umiejętności i kwalifikacje/ Skills and Qualifications	<ul style="list-style-type: none"> <li>at least doctoral degree in the field of social sciences in the discipline of economics and finance (<u>in exceptional cases, the professional title of master's degree providing all other requirements are met</u>)</li> <li>research experience and scientific achievements in the field of economics and finance;</li> <li>teaching experience confirmed by conducting classes in the scope of the study program of Economics;</li> <li>fluency in English sufficient to conduct classes in this language;</li> <li>professional experience matching the field of study.</li> </ul>	
Dodatkowe wymagania/ Specific Requirements	<ul style="list-style-type: none"> <li>two years of teaching experience in conducting classes in Polish and English in the field of Economics.</li> </ul>	
Wymagane języki/	Język:	Poziom:

Required Languages	<ol style="list-style-type: none"> <li>1. Polish</li> <li>2. English</li> <li>3.</li> <li>4.</li> </ol>	<ol style="list-style-type: none"> <li>1. Native</li> <li>2. Fluent</li> <li>3.</li> <li>4.</li> </ol>
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**Krok 3b - Wymagane doświadczenie badawcze**  
**(Proszę o wypełnienie w języku angielskim oraz polskim)**

Zakres badań / Research field	<ul style="list-style-type: none"> <li>• experience in conducting scientific research;</li> <li>• meeting the requirements set out in the Law on Higher Education of July 20, 2018. (Journal of Laws 2018. 1668 as amended).</li> </ul>
Lata doświadczeń badawczych/ Years of Research Experience	

**Krok 4 – Dodatkowe informacje**  
**(Proszę o wypełnienie w języku angielskim oraz polskim)**

Dodatkowe korzyści/ Benefits	<ol style="list-style-type: none"> <li>1. Didactic and training trips under the Erasmus+ Programme</li> <li>2. Participation in trainings organized for individual groups of employees (fully financed by the employer)</li> <li>3. Access to additional benefits <ul style="list-style-type: none"> <li>• medical care - Allianz, Enelmed,</li> <li>• PZU life insurance,</li> <li>• free underground parking,</li> <li>• physician available at the University site,</li> <li>• co-financing for glasses,</li> <li>• discounts on meals in the University canteen,</li> <li>• 50% co-financing for the Multisport card.</li> </ul> </li> </ol>
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<p>Kryteria kwalifikacji/ Eligibility criteria</p>	<p><b>DIDACTIC AREA:</b></p> <ul style="list-style-type: none"> <li>• thematic alignment of classes conducted in Polish to the needs of the University</li> <li>• fluency in English sufficient to conduct classes in this language</li> <li>• practical experience</li> <li>• certificates/opinions/references</li> </ul> <p><b>RESEARCH AREA*:</b> Scientific and artistic level of conducted research activity:</p> <ul style="list-style-type: none"> <li>• scientific papers</li> <li>• scientific monographs</li> <li>• patents for inventions, protection rights for utility models</li> </ul> <p>Financial effects of scientific research and development works:</p> <ul style="list-style-type: none"> <li>• projects financed under a competitive procedure – by foreign institutions, international organizations</li> <li>• commercialization of the results of scientific research or development work</li> <li>• research services commissioned by entities not belonging to the higher education and science system</li> </ul> <p>Impact of research activity on the functioning of society and the economy</p> <ul style="list-style-type: none"> <li>• description of the impact indicating the relationship between the most important manifestations of research activity in a given entity and the economy, health care, culture and art, protection of the natural environment, state security and defense or other factors that affect the civilizational development of society</li> </ul> <p>*applies to research and teaching staff</p>
<p>Proces selekcji/ Selection process</p>	<p>Please, send your application documents for the above-mentioned position to the following address: <a href="mailto:vistula.hr.cv@vistula.edu.pl">vistula.hr.cv@vistula.edu.pl</a></p> <ul style="list-style-type: none"> <li>• list of scientific achievements, participation in projects (with specified number of ministerial points for each publication);</li> <li>• application to the Rector of Vistula University for employment in the above-mentioned position;</li> <li>• CV, personal questionnaire, statement on the field and discipline, documents confirming obtaining a doctoral degree;</li> <li>• documents confirming practical achievements;</li> <li>• statement that Vistula University will be the primary place of work on the date of employment;</li> <li>• declaration of full legal capacity and the exercise of full public rights.</li> </ul>

Dodatkowe  
komentarze/  
Additional comments

The competition will be settled no later than within 3 months of its announcement.

Information on the competition can be obtained from the HR Department, Stokłosa 3, 02-787 Warsaw, room 23, phone +224572375

Vistula University reserves the right to close the competition without selecting a Candidate.

Each candidate will receive appropriate feedback by e-mail about the results of the competition within 3 months of its announcement from the address [vistula.hr.cv@vistula.edu.pl](mailto:vistula.hr.cv@vistula.edu.pl)