

## Contract on the organization of vocational student internships

Concluded on ..... between:

**Vistula University**, Stokłosa 3, 02-787 Warsaw, entered in the *Register of Non-public Higher Education Institutions and Associations of Non-public public Higher Education Institutions* kept by the Minister of Science and Higher Education under No. 2, NIP: 526-00-09-816, REGON: 011021150, hereinafter referred to as the **University**, represented by the Rector Wawrzyniec Konarski,

and

.....  
(name of a company)

.....  
(address of a company)

.....  
(National Court Register number, NIP, REGON)

hereinafter referred to as the **Host Institution/Enterprise**, represented by:

.....,  
on the organization of vocational student internship for Mr./Ms.  
.....( student ID card No.....),  
of the **1<sup>st</sup> / 2<sup>nd</sup>\* degree** program of a **full-time/part-time\*** studies conducted at the Faculty of Philology and Journalism at Vistula University, in the period (date of practice) from ..... to ....., in field of:

- English Philology**
- Spanish Philology**
- Journalism and social communication**

reading as follows:

### § 1

1. The Host Institution/Enterprise is obliged to:
  - 1) appoint an internships supervisor who specifies the scope of the intern's duties;
  - 2) familiarize the student with the work regulations, occupational health and safety regulations, fire protection and other provisions related to the activity of the Host Institution/Enterprise in the scope useful for the completion of the internships;
  - 3) complete of the internship program.

## § 2

1. The University undertakes to provide substantive and organizational care over the course of the internship.
2. The University does not cover the costs incurred by students and the Host Institution/Enterprise related to the completion of the internships.

## § 3

1. The internship cannot take place in conditions hazardous or harmful to health.
2. Students completing internships are obliged to take out accidental death and dismemberment insurance [NNW] on their own.
3. Students completing internships should take out liability insurance [OC].

## § 4

The Host Institution/Enterprise is not obliged to pay remuneration for activities performed by the student as part of the internship and does not bear the costs of the intern's medical treatment.

## § 5

All disputes that may arise from this Contract shall be settled by: on the part of the University - the Faculty Supervisor of Vocational Student Internships, and the on the part of the Host Institution/Enterprise – an appointed person competent for vocational internships.

## § 6

This Contract may be terminated at any time by mutual agreement of the Parties.

## § 7

Any changes to this Agreement must be made in writing in the form of an appendix, otherwise null and void.

## § 8

This Contract has been drawn up in two identical copies, one for each Party.

.....  
University

.....  
Host  
Institution/Enterprise



**Akademia Finansów i Biznesu Vistula**  
Grupa Uczelni Vistula

**\*delete as appropriate**