

RULES FOR SUBMITTING A DIPLOMA THESIS

List of documents:

1. Printed thesis (with watermarks – it is the “version for print” at APD)
2. Thesis in soft binding (metal bind)
3. CD with the recorded thesis, attached in an envelope
4. Declaration of writing the thesis in the native language; in the case of a thesis written in a foreign language, the Supervisor takes the responsibility for submitting the thesis for linguistic verification.
5. Diploma thesis card + declaration (printed by students from APD, these are two files next to the author’s name)
6. Anti-plagiarism report (3 pages)
7. Questionnaire: A study of professional career paths, to fill at <https://www.vistula.edu.pl/en/students/deans-office/thesis-defence>
8. Clearance Slip (Signature from the Library and the Bursar's Office)

Thesis submission options:

1. Submit the above-mentioned documents directly to the Dean’s Office, room 108.
2. Put the above-mentioned documents in an envelope and send by post or courier to: Stokłosy 3, 02-787 Warszawa, AFiB Vistula (for Vistula University), or SGTiH Vistula (for The Vistula School of Hospitality), Dziekanat.
3. If it is documented that it is not possible to submit the thesis in accordance with the rules set out in points 1 and 2, please get in touch with the Dean’s Office staff related to your program of studies

IMPORTANT!

The Dean's Office accepts only the full set of documents (according to the list attached above). Incomplete works will not be accepted.

Acceptance of the thesis by the Dean's Office is not tantamount to admission to the defence.

Before submitting the thesis, the student should check his / her grades and ECTS credits in the USOS system. Lack of any grades and/or the demanded number of ECTS credits will result in the student's disqualification for the defence.

Please note that students will be notified of the defence date about 5 days in advance.

***THE DIPLOMA MAY BE PICKED UP AFTER 30 WORKING DAYS
FROM THE DATE OF DEFENCE***