

ORDER No. 2/05/2021  
of Vistula School of Hospitality Rector  
of May 24, 2021

**on the declaration of compliance of the Student Self-Government Regulations of the  
Vistula School of Hospitality with the Act of July 20, 2018 - Law on Higher Education  
and Science and the University's Statute**

Pursuant to Article 23 section 1 and Article. 110 sec. 7 of the Act of July 20, 2018 - Law on Higher Education and Science (Journal of Laws 2021, item 478, as amended), I hereby order as follows:

§ 1

I hereby confirm the compliance of the changes introduced by Resolution No. 13/ZS/2020-2021 of the Student Self-Government Executive Board of the Vistula School of Hospitality of May 20, 2021 to the Student Self-Government Regulations of the Vistula School of Hospitality, adopted by the Student Self-Government Executive Board of Vistula School of Hospitality by Resolution No. 17/ZS/SGTiH Vistula/2018-2019 of October 7, 2019.

§ 2

The consolidated text of the Regulations referred to in § 1 constitutes an appendix to this Order.

§ 3

The Order comes into force on the day of its signature.

Rector

Prof. Aleksander Ronikier

## **Regulations of the Student Self-government of the Vistula School of Hospitality**

of October 7, 2019  
Amended on May 20, 2021  
(consolidated text)

### **I. GENERAL PROVISIONS**

Legal basis for the activities of the Student Self-government of the Vistula School of Hospitality:

1. The Act of July 20, 2018. Law on higher education and science (Journal of Laws 2018.1668 as amended), hereinafter referred to as the Act,
2. The Statute of the Vistula School of Hospitality, hereinafter referred to as the Statute,
3. The Student Self-government Regulations, hereinafter referred to as the "Regulations", are adopted by the University governing body of the Student Self-government of the Vistula School of Hospitality, hereinafter referred to as the "Executive Board".

#### **§ 1**

1. Students of the Vistula School of Hospitality, hereinafter referred to as the "University", form the Student Self-government, hereinafter referred to as the "Self-government".
2. The Student Self-government operates through its bodies elected through elections.
3. Student Self-government bodies are the only representatives of all students of the Vistula School of Hospitality.
4. The Regulations define the structure and rules of functioning of the Student Self-government bodies of the Vistula School of Hospitality.

#### **§ 2**

The tasks of the Student Self-government include:

1. protection of the rights and interests of the University students,
2. representing students to the University Authorities and expressing opinions on their behalf,
3. representing students in student and youth organizations, in particular at the Students' Parliament of the Republic of Poland,
4. managing the funds allocated by the University for the purposes of the Student Self-government,
5. initiating and supporting the activity of Students, in particular in the field of scientific, cultural, tourist and sports activities,
6. animation of student culture and integration of the academic community,
7. conducting activities in the field of student affairs at the University, including student welfare issues and cultural matters,
8. participation in making decisions regarding the University's affairs under the terms of the Act, the Statute and other regulations,

9. co-deciding with the University bodies on the including student welfare issues, in particular in matters of financial assistance and awards for academic performance,
10. election of representatives to the University governing bodies.

### **§ 3**

In carrying out its tasks, the Student Self-government uses the premises, resources and equipment of the University allocated for this purpose by the University Authorities.

## **II. STUDENT SELF-GOVERNMENT BODIES**

### **§ 4**

1. The University collegiate body of the Student Self-government Council is the Student Council, hereinafter referred to as the "Council".
2. The University governing body of the Student Self-government is the Student Self-government Executive Board, hereinafter referred to as the "Executive Board".
3. The University single-person body of the Student Self-government is the President of the Student Self-government, hereinafter referred to as the "President".

### **§ 5**

1. The Council is elected for a period of one year and its term of office shall expire on the day of the first meeting of the new Council in the following academic year.
2. The Council consists of up to 15 members, at least 1 member for each mode of study<sup>1</sup>.
3. Decisions on matters submitted to the Council are made in the form of resolutions.
4. Resolutions of the Council are passed by a simple majority of votes in the presence of at least half of the statutory composition of the Council.

### **§ 6**

1. All University students have both active and passive voting rights.
2. Candidacy for membership in the Council may only be submitted by the interested Student in person or via an online form.
3. The election of candidates for the Council takes place online on the USOS platform.
4. One student may vote for a maximum of 15 candidates to the Council.
5. If the Student wishes to join the Student Self-government Council after the elections have been held, he/she may do so only if his/her candidacy does not exceed the statutory composition of the Council specified in §5 point 2 of these Regulations. A candidate is admitted to the Council is by way of resolution adopted by a simple majority of votes in the presence of at least half of the statutory composition of the Council.

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<sup>1</sup> Modes of studies: full-time and part-time studies

**§ 7**

The powers of the Council include in particular:

1. undertaking projects related to the current activities of the Council,
2. managing material resources allocated by the University's bodies for the functioning of the Student Self-government bodies,
3. co-deciding in the scope specified by law on the division of funds from the financial aid fund for students,
4. giving opinions on the study programs adopted by the Senate,
5. organizing assemblies according to the principles specified in the Act - Law on Higher Education and Science and the University Statute.

**§ 8**

1. An ordinary meeting of the Council is convened by the President, at least once a semester.
2. An extraordinary meeting of the Council is convened by the President on his/her own initiative or at the request of:
  - a. at least 1/5 of the members of the Council,
  - b. Rector.
3. The President convenes an extraordinary meeting of the Supervisory Board within 14 days from the date of receipt of the request referred to in section 2.
4. Meetings of the Council are held in free time and are recorded in the minutes.
5. At the beginning of each meeting, the Supervisory Board selects one member of the Supervisory Board to take the minutes of the meeting.

**§ 9**

The members of the Council have the right to:

1. participate with the casting vote in the meetings of the Council,
2. submit draft resolutions and other motions,
3. receive information on the functioning of Student Self-government bodies.

**§ 10**

Members of the Council are required to:

1. obey the provisions of the Regulations and the resolutions of the Council,
2. actively participate in the work of the Student Self-government,
3. regularly attend Council meetings,
4. take care of the good name of the Student Self-government,
5. be guided by the principles of camaraderie in relations with other members of the Council,
6. behave properly at the University,
7. refrain from relying on his/her activity in the Student Self-government in order to justify absence from classes,

8. be responsible, punctual, reliable, enthusiastic, communicative, demonstrate highly professional attitude.

**§ 11**

Membership in the Council shall cease as a result of:

1. voluntary written resignation,
2. losing the student status of the Vistula School of Hospitality,
3. being on dean's leave,
4. exclusion by way of a resolution of the Council adopted by a simple majority of votes in the presence of at least half of the statutory members of the Council, due to acts violating the student's dignity or violation of the regulations in force at the University or in the Student Self-government.
5. exclusion by a resolution of the Executive Board adopted by a majority of at least 4/6 votes of the statutory composition of the Executive Board, due to acts violating the student's dignity or violation of the regulations in force at the University or in the Student Self-government.

**§ 12**

1. The Council elects a 6-person Executive Board from among its members by a simple majority of votes in the presence of at least half of the statutory composition of the Council, taking into account § 21.
2. The Council elects the President and the Vice-President of the Executive Board from among its members by a simple majority of votes in the presence of at least half of the statutory composition of the Council, taking into account § 20 in a secret ballot.
3. The President and the Vice-President of the Executive Board perform the functions of the President and Vice-President of the Student Self-government, respectively.
4. The President and Vice-President are members of the 6-person Executive Board.
5. The remaining members of the Executive Board perform the functions of Coordinators of the teams appointed by a separate resolution.

**§ 13**

The function of a member of the Executive Board ceases as a result of:

1. voluntary written resignation,
2. losing the student status of the Vistula School of Hospitality
3. being on dean's leave,
4. appeal by way of a resolution of the Council adopted by a simple majority of at least half of the statutory composition of the Council, due to acts violating the student's dignity or violation of the regulations in force at the University or in the Student Self-government.

**§ 14**

In the event of termination of the function of the President, the function of the President shall be assumed by the current Vice-President of the Executive Board. In the event of termination of the function of the President and Vice-President, the Executive Board shall elect from among its members the President and, upon his/her request, the Vice-President of the Executive Board.

#### **§ 15**

In the event of termination of the function of a Member of the Executive Board, President or Vice-President, the Executive Board may adopt a resolution to appoint a new member of the Executive Board from other Members of the Council.

#### **§ 16**

1. The Executive Board operates at meetings.
2. Meetings may be held using means of distance communication, unless at least one member of the Executive Board objects to it.

#### **§ 17**

The competences of the Executive Board include:

1. adopting the regulations of the Self-government,
2. adopting the budget of the Self-government,
3. adopting a report on the settlement of the Self-government budget,
4. conducting the current policy of the Self-government,
5. managing the current work of the Council,
6. representing students of the University,
7. preparing resolutions of the Council,
8. preparing resolutions of the Executive Board,
9. coordinating the work of the Council's bodies,
10. keeping documentation and correspondence of the Student Self-government,
11. approving the organization of the academic year,
12. carrying out tasks not reserved for other Self-government bodies,
13. adopting resolutions concerning the current activities of the Student Self-government.

#### **§ 18**

The Executive Board, by way of a resolution, appoints and dismisses representatives of the Students from among its members and all University Students to:

1. the University Senate,
2. Disciplinary committee for student affairs,
3. the appellate disciplinary committee for student affairs,
4. the Erasmus Committee,
5. other committees - at the Rector's request.

**§ 19**

The President of the Student Self-Government takes the decisive vote in all disputes.

**§ 20**

Candidates for the position of the Chairperson and Vice-Chairperson must meet the following eligibility requirements:

1. be students of the second or third year,
2. have an average grade of at least 3.75,
3. know the first language (Polish or English) at least at B1 level, and the second language (Polish or English) - at A2 level.

**§ 21**

Candidates for the position of other members of the Executive Board must meet the following eligibility requirements:

1. be students of at least the second semester,
2. have an average grade of at least 3.25.

**§ 22**

The newly elected Executive Board should meet no later than 7 days after the elections to get to know each other, discuss the action plan for the academic year and submit it to the Student Activities Department.

**§ 23**

The Student Self-government is obliged to organize at least 3 events in the academic year from the following areas:

1. education,
2. charity,
3. entertainment.

**III. ELECTION CAMPAIGN RULES**

**§ 24**

1. The Coordinator of the Student Activities Department, together with the incumbent President of the Student Self-government, supervises the elections and decides on the admission or exclusion of candidates to the Student Council.

2. All campaign materials must be approved by the Student Activities Department.
3. Each candidate may distribute a maximum of fifty election flyers.
4. A candidate who destroys or removes the materials of another candidate, sabotages, cheats or misleads, is excluded from the election.
5. No campaign material may defame candidates.
6. Campaign posters may only be placed in places approved by the Marketing Department and must be removed after the official closing of the election process.

#### **IV. FINAL PROVISIONS**

##### **§ 25**

The University, within its financial and organizational capabilities, in order to perform the tasks set out in these Regulations and resulting from the Act - Law on Higher Education and Science, provides the Student Self-government with:

1. legal assistance,
2. finances,
3. rooms with equipment.

##### **§ 26**

The Council and the Executive Board may appoint permanent or ad hoc committees and teams of the Student Self-government other than those mentioned in these regulations.

##### **§ 27**

The Student Self-government of the Vistula School of Hospitality is a Student Self-government operating on the basis of the Act and the Student Self-government Regulations and acts issued on its basis (as well as other regulations). The Student Self-government operates in accordance with the Statute of the Vistula School of Hospitality

##### **§ 28**

Provisions relating to the adoption and entry into force of the Student Self-government regulations also apply to its amendments.

##### **§ 29**

As of the effective date of these Regulations, all Student Self-government Regulations that were in force before the entry into force of these Regulations are hereby repealed.

##### **§ 30**

The Regulations of the Student Self-government of the Vistula School of Hospitality shall enter into force on the University Rector's confirmation of their compliance with the Act and the University's Statute.