

## INFORMATION ON THE PROCESSING OF PERSONAL DATA

**The Personal Data Controller** is a Vistula Group University referred to in the application / inquiry sent in the contact form.

### **Contact details to the Data Controller:**

- Vistula University, Stokłósy 3, 02-787 Warsaw, e-mail address: info@vistula.edu.pl,
- The Vistula School of Hospitality, Stokłósy 3, 02-787 Warsaw, e-mail address: info@vistula.edu.pl,

The Controllers have appointed a **Data Protection Officer** who can be contacted via e-mail: [iod@vistula.edu.pl](mailto:iod@vistula.edu.pl).

### **The purpose, legal basis and the period of personal data processing**

Contact by phone or e-mail in order to answer the question asked in the form, assisting in the recruitment process and, if necessary, present the University offer, which is our legitimate interest if the person provides data in the form for this purpose. The data will be processed until completing the execution of the submitted application.

### **Data recipients**

Service providers entrusted with Personal Data processing for the purpose of providing services for the data Controller, in particular such entities as the Call Center, IT service providers.

### **Voluntary data provision**

Providing data is voluntary, but failure to do so will prevent us from contacting you, assisting in the recruitment process, or in making a decision regarding the choice of the field of study.

### **Rights related to the processing of personal data**

You have the right to:

- access your data and demand its correction,
- restrict data processing or to delete data ("the right to be forgotten")
- object to data processing.
- file a complaint to the President of the Office for the Protection of Personal Data.