

HOW TO REPORT AN EMERGENCY

1. Emergency contacts on campus

- **Campus Emergency Number - 501 556 557** (Rector's Proxy for Security Affairs), who will respond and arrange any emergency or medical assistance required.
- **Security Guards – 22 4572 397, 513 135 168**, who are on site 24 hours and will do whatever they can to help you during emergency at university campus. However, have in mind that their command of English is very poor, so you will have to communicate in Polish with them.
- **Campus Reception Desk – 22 4572 300/301**, whose employees may also be helpful during less serious incidents eg. medical emergencies.

2. Emergency Contacts off Campus

- Rector's Proxy for Security Affairs – **501 556 557**
- General Emergency Number – **112**
- Police – **997**
- Fire Brigade – **998**
- Ambulance – **999**
- Police Station Warsaw-Ursynów, Janowskiego 7 – **22 603 1978**

3. Useful information for students being temporarily abroad on various exchange programs:

- Before you leave Poland, get the address and phone number of the Polish embassy/consulate closest to your host cities from www.msz.gov.pl.
- When you arrive in the host country, register with the Polish embassy/consulate and provide them with information on the length of your stay and how to reach you.
- If you are not a Polish citizen, register with the embassy/consulate of your passport country.
- Ask about available emergency procedures and resources when you arrive at your host institution.
- Develop a plan before you leave for checking in regularly via phone or email with your parents or others concerned with your safety and well-being.
- If any emergency happens or you are supposed to leave your program and return to Poland or your homeland, notify Rector's Proxy for Security Affairs **+48 501 556 557**, International Office **+48 22 4572 316, +48 501 294 962**, or Erasmus Coordinator **+48 22 4572 368**.
- Make sure that someone from your group always knows where and how to contact you in an emergency and knows your schedule/itinerary when you are travelling.



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